

Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
24837 Jefferson Ave. #207
Murrieta, CA 92562

February 5, 2020

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:30 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

A-2: Pledge of Allegiance:

Pres. Millington led the Pledge of Allegiance.

A-3: Roll Call:

Directors Present: Natale, Hoboy-Tenore, and Millington
Directors Absent: Becker and McDaniel
Staff Present: Arlene Miller, General Manager

A-4: Minutes:

ACTION: On a motion by Dir. Natale and seconded by Dir. Hoboy-Tenore, the minutes of the regular meeting of January 8, 2020 were approved, as submitted. Ayes: Dirs. Natale, Hoboy-Tenore, and Millington.

B. Special Presentation: None

C: Public Forum

Adolph Novello: Questioned the liability of a property owner if an easement was accepted by the County or Tenaja but not maintained. He reported that the County has informed him that Vail Road was accepted by Tenaja and we (the District) should be maintaining the roadway. He visited the office and Staff explained the special zone of benefit procedures.

Discussion followed. Staff presented Mr. Novello an email from our legal counsel, Hugo Anderson that explained that the the adjoining property owners would be responsible for the road's condition and any liability arising from a condition would be their problem.

Ann Palmer: Reported that on Calle Roble a row of mailboxes has been erected in front of the gate on her property behind her residence.. Staff will contact the post office.

Greg Haden: He discussed the drone matter that was referenced in the minutes and received clarification that the proposal was to explore the two parcels in Zone 2/3 only to show the amount of grading that actually took place.

Mr. Haden also wanted the Board to consider putting additional signage up near Tenaja Road/ Tenaja Road/ and Via Volcano because many motorists don't turn right on Tenaja Road and continue straight until they get to Rancho California Road. They turn down that road until they get to his driveway to turn around.

The Board referred this matter to the Roads Committee.

D. CONSENT CALENDAR

1. **Approval of Warrants**
 - a. **General Fund: (\$9109.98)**
Permit Fund – (none)
 - b. **AD 2004-1 Fund – (\$790.81)**
 - c. **Special Zones of Benefit - (\$553.73)**

2. **Receive and File Financial Line Item Statement for Budget**
 - a. **General Fund**
 - b. **Road Maintenance Fund**

3. **Receive and File – Cash Accounts –**

Action: On a motion by Dir. Hoboy-Tenore and seconded by Dir. Natale, the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Natale, Hoboy-Tenore, and Millington.

- E. **Public Hearings:** - none
- F. **Ordinances and Resolutions:** - None
- G. **Administrative Items:**

1. Renewal of the Office Lease

Staff presented the Board with the Lucky Clover's, Inc. (current landlord) proposal for a two year extension. The rent would increase over \$400 a month. Additionally Staff presented office spaces available in the surrounding area. The existing office space would be increased to \$1.39 sq. foot. Other office locations ranged from \$1.06 to \$2.10 a sq. foot and the size of spaces varied.

The Board discussed the cost of moving and agreed to stay at the current location.

ACTION: On a motion by Dir. Natale and Second by Dir. Hoboy-Tenore, Staff was authorized to execute the new lease for a two year extension. Motion carried Ayes: Dirs. Hoboy-Tenore, Natale, and Millington.

2. Response From Len Nelson Concerning rocks and garbage bin in the Right-of-way

The written response from Len Nelson was presented to the Board. The Board discussed the letter and asked that the roads committee review the drainage issues that Mr. Nelson pointed out in his letter. In the meantime, the rocks place on Tenaja Road near the edge of the pavement needed to either be removed or moved back.

3: Draft Audit for FY 20018-19

The Board was presented with the Draft Audit report for FY 2018-19.

ACTION: On a motion by Dir. Natale and second by Dir. Hoboy-Tenore, the Audit report was approved. Motion carried Ayes: Dirs. Natale, Hoboy-Tenore and Millington.

4. Updates from the January 2020 Meeting

A written report outlining the progress was presented to the Board. No Action was needed.

H. General Manager's Report – All items were covered in the status report. (Item G-4)

I. Committee Reports

1. Roads Committee – no report
2. ACC Report – none

J. Board Comments – President Millington asked that when the proposed amendments to County Ordinance 927 (short term rentals) were available, he would like to receive a copy.

K. Adjournment – The meeting was adjourned at 7:10 pm.

Respectfully submitted,



Arlene Miller, District Secretary