

Minutes of the Regular Meeting  
of the Board of Directors  
TENAJA COMMUNITY SERVICES DISTRICT  
24837 Jefferson Ave. #207  
Murrieta, CA 92562  
February 3, 2021

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:32 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

**A-2: Pledge of Allegiance:**

Pres. Millington led the Pledge of Allegiance.

**A-3: Roll Call:**

Directors Present: Becker, McDaniel, and Millington  
Directors Absent: Hoboy-Tenore and Natale  
Staff Present: Arlene Miller, General Manager

**A-4: Minutes:**

**ACTION:** On a motion by Dir. McDaniel and seconded by Dir. Becker, the minutes of the Regular meeting of December 2, 2020 were approved, as submitted. Ayes: Dirs. Becker, McDaniel, and Millington.

**B. Special Presentation: None**

**C: Public Forum**

Susan Frommer reported the Santa Rosa Plateau Emergency Taskforce (SRPET) website is updated and the directions and announcement will be in the next newsletter. Also the green signs with addresses can now be reordered.

Neil Smart: Thanked his neighbors and the Board for support he has been given since he moved to the area in 2004. He has recently sold his house and will be moving.

**D. CONSENT CALENDAR – two months December and January**

1. **Approval of Warrants**
  - a. **General Fund: December (\$11,664.38)  
January (\$8,633.29)**  
**Permit Fund – (none)**
  - b. **AD 2004-1 Fund – December (\$38,646.31)  
January (\$1,600.00)**

- c. **Special Zones of Benefit -December (\$5,450.00)  
January (\$608.90)**
- 2. **Receive and File Financial Line Item Statement for Budget**
  - a. **General Fund**
  - b. **Road Maintenance Fund**
- 3. **Receive and File – Cash Accounts –**

**Action:** On a motion by Dir. McDaniel and seconded by Dir. Becker, the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. McDaniel, Becker and Millington.

E. **Public Hearings:** - None

F. **Ordinances and Resolutions:** - None

G. **Administrative Items:**

**1. Approve Audit Proposals for Fiscal Year 2020-21 from Smith Marion and Company and Spafford and Landry CPA**

Both proposals from Spafford and Landry and Smith Marion and Company were submitted to the Board.

**ACTION:** On a motion by Dir. McDaniel and second by Dir. Becker - Spafford and Landry's proposal for "not to exceed \$3,000" and Smith Marion and Company's proposal for \$9041 was approved. Motion carried: Ayes Dirs. Becker, McDaniel, and Millington.

**2. Roads Committee and Vacancy**

As the Board was informed earlier in the meeting, Mr. Neil Smart is selling his house and leaving the area. Currently there are only 4 members of the Roads Committee, Mr. Ron Baca, Mr. Ron McDaniel, Mr. Merlin Tomlinson, and Mr. Neil Smart.

Dir. McDaniel indicated that he would be willing to recruit property owners to volunteer to fill the spot(s).

Brian Lozano, property owner on La Cuesta Court, volunteered for one of the vacant spots.

Discussions about duties, times of meeting, and what was expected followed.

**ACTION:** On a motion by Dir. McDaniel, second by Dir. Becker, Mr. Lozano was voted to become a Road Committee member. Motion carried. Ayes: Dirs. McDaniel, Becker and Millington.

### **3. Office Relocation Status Report**

The correspondence and agreement furnished by the landlord was submitted to the Board. This agreement would authorize the landlord to show our office and if he found a renter we could vacate in 30 days. Director McDaniel encourage the Board to authorize Staff to sign the agreement. The noise from next door continued throughout the meeting.

**ACTION:** On a motion by Dir. McDaniel and second by Dir. Becker, Staff was authorized to sign the agreement. Motion carried: Ayes: Dirs. Becker, McDaniel and Millington.

### **4. Updates and Status Report**

A written report was submitted to the Board.

#### **H. General Manager's Report – None**

#### **I. Committee Reports**

1. Roads Committee-
2. ACC Report –

#### **J. Board Comments –**

**K. Adjournment** – The meeting was adjourned at 7:07 pm.

Respectfully submitted,

  
Arlene Miller, District Secretary