



Board of Directors Regular Meeting Agenda and Notice  
June 1, 2023, at 6:30 P.M.

Location: Wildomar Senior Leisure Community, 32325 S Pasadena St, Wildomar, CA 92595

**BOARD OF DIRECTORS**

Ron McDaniel  
Brian Lozano  
Debra Natale  
Bruce J Weimer  
David Lawlor

**GENERAL MANAGER**

Traci Russell

*The Board may discuss and act upon any listed items on this agenda. Items may be added to the agenda in accordance with section 54954.1 (b) of the Government Code (Brown Act), upon a determination by a majority vote of the members of the legislative body present at the meeting, that there is a need to take immediate action and that the need for action came to the attention of the district after the agenda was posted.*

**A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE**

**B. PUBLIC COMMENT:** Any person may address the Board at this time regarding any subject not identified on this Agenda but within the jurisdiction of the Tenaja Community Services District; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting.

**C. CONSENT CALENDAR:** Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussions. If any Board member, Staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

1. **Minutes:** Regular Meeting of May 4, 2023.

2. **Approval of Warrants:** April 2023

- A. General Fund
- B. Tenaja Road Maintenance Fund
- C. Zone of Benefit

**D. PUBLIC HEARINGS:** None

**E. ORDINANCES AND RESOLUTIONS:** None

**F. NEW BUSINESS:**

**G. GENERAL MANAGERS REPORT**

1. Updates for the month of May

**H. COMMITTEE REPORT:** This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.

1. Roads Committee-
2. ACC Committee –

**I. BOARD COMMENTS**

- J. ADJOURNMENT:** Next Board of Director Regular Meeting: July 6, 2023, 6:00 P.M. Location: Wildomar Senior Leisure Community, 32325 S Pasadena St, Wildomar, CA 92595

**Minutes of the Regular Meeting  
of the Board of Directors  
TENAJA COMMUNITY SERVICES DISTRICT  
32325 S Pasadena Street  
Wildomar, CA 92595  
May 4, 2023**

---

**A. Call to Order:** The meeting of the Board of Directors of the Tenaja Community Services District was called to order by Director McDaniel at 6:30 p.m. at Wildomar Senior Center, 32325 S Pasadena St, Wildomar, CA 92595.

**A-1. Roll Call:**

Directors Present: Weimer, Lozano and Lawlor  
Not present: Natale, and McDaniel,  
Staff Present: Traci Russell, General Manager, Avalon Management

**A-2. Pledge of Allegiance**

**B. Public Comment:** Susan Frommer discussed community issues, Mike Freedman had questions about road responsibility and Ilka Siegmund provided information about the possible changes to the noise ordinance.

**C. Consent Calendar:**

**1. Minutes:**

**ACTION:** On a motion by Dir. Weimer and seconded by Dir. Lawlor, the minutes of the Regular meeting of April 6, 2023, were approved, as submitted. Ayes: Lozano, Weimer, and Lawlor

**2. Approval of Warrants**

- a. **General Fund – (March 2023-\$19,089.68)**
- b. **Special Zones of Benefit - (March 2023-\$0)**

**3. Receive and File Financial Line-Item Statement for Budget for March 2023.**

- a. **General Fund**

**4. Receive and File – Cash Accounts –**

**ACTION:** On a motion by Dir. Weimer, and seconded by Dir. Lawlor, the consent calendar was approved, in its entirety. Motion carried: Ayes: Lozano, Lawlor, and Weimer.

**D. Public Hearings:** None

**E. Ordinances and Resolutions:** None

**F. New Business:**

- A. Fiscal Year End Budget 2023-2024

**ACTION:** On a motion by Dir. Weimer, and seconded by Dir. Lawlor, the Board approved the 2023-2024 draft budget as submitted to the Board of Directors. The budget will be posted in 3 locations and a public hearing will be held on July 6, 2023. Motion carried: Ayes: Lozano, Lawlor and Weimer.

B. 2023/24 Insurance Renewal:

**ACTION:** On a motion by Dir. Lawlor, and seconded by Dir. Weimer, the Board approved the SDRMA 2023-2024 insurance renewal at a cost of \$3,772. Motion carried: Ayes: Lozano, Lawlor and Weimer.

**G. General Managers Report:**

1. Tenaja Road and Corona Cala Camino Road Proposal:
  - a. Tenaja Road- 1 area-\$11,500
  - b. Tenaja Road- 3 area-west of Corona Cala Camino \$9,800
  - c. Corona Cala Camino- two areas - \$9,100.

**ACTION:** On a motion by Dir. Lozano, and seconded by Dir. Lawlor, the Board approved the proposal from Golden State Paving to make emergency road repairs. Motion carried: Ayes: Lozano, Weimer, and Lawlor.

**H. Committee Reports**

1. **Road Committee:None**
2. **ACC Report: None**

**H. Board Comments – None**

- I. **Adjournment** – The meeting was adjourned at 7:29 pm.

Respectfully submitted,

Traci Russell, District Secretary

**ADDITIONAL NOTES TO FINANCIALS**  
**APRIL 2023 (FYE: 6/30/23)**

**TENAJA COMMUNITY SERVICES DISTRICT**

1. **Bank of America Checking:** Total Disbursements for 4/30/23: **\$16,395.78.**
2. **Bank of America Checking** cash balance as of 4/30/23: **\$180,923.98.**
3. **Encroachment Permits:** Balance as of 4/30/23: **\$28,600.00.**
4. **LAIF General Fund:** Total Disbursements for 4/30/23: **\$0.00.**
5. **LAIF General Fund** cash balance as of 4/30/23: **\$378,203.86.**
6. **AD2004 LAIF** cash balance as of 4/30/23: **\$57,018.47.**
7. **Zone 4 LAIF** cash balance as of 4/30/23: **\$140,792.30.**
8. **Zone 8 LAIF** cash balance total as of 4/30/23: **\$147,044.78.**
9. **Zone 2/3 LAIF** cash balance as of 4/30/23: **\$498,476.83.**
10. **Deposit:** A check for an encroachment fee for \$1,800 was received and deposited this month. The annual check from SCE for \$3,500 was received and deposited this month. A check from P. Scott Browne Attorney Client Trust account for \$2,115.20 was received and deposited this month. A check from the Riverside County Treasurer for 2022-23 PY SEC SP for \$1,883.89 was received and deposited this month. The total deposit amount was \$9,299.09.
11. If you have any questions, please contact Lori in the Accounting Office at 800-342-7213. If you have questions relating to a particular bill paid or not paid please contact the accounts payable dept. at the same number, ext. 110.

Avalon Management Group

# Tenaja Community Services District

## Statement of Revenues and Expenses 4/1/2023 - 4/30/2023

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>Operating Income</b>							
<b>General Fund Revenue</b>							
4000 - Assessments on Tax Roll	-	12,048.08	(12,048.08)	153,916.20	120,480.80	33,435.40	144,577.00
4001 - CPI	-	1,024.08	(1,024.08)	-	10,240.80	(10,240.80)	12,289.00
4002 - Direct Billing for Assessments	-	697.92	(697.92)	-	6,979.20	(6,979.20)	8,375.00
4110 - Zone of Benefit Income	-	-	-	50,709.56	-	50,709.56	-
4150 - LAIF Interest Income	7,796.11	125.00	7,671.11	19,852.59	1,250.00	18,602.59	1,500.00
4160 - Admin. Fees from Zone 2/3	-	416.67	(416.67)	-	4,166.70	(4,166.70)	5,000.00
4161 - Admin. Fees from Zone 4	-	25.00	(25.00)	-	250.00	(250.00)	300.00
4162 - Admin. Fees from Zone 8	-	41.67	(41.67)	-	416.70	(416.70)	500.00
4163 - Permit Income to General Fund	3,500.00	333.33	3,166.67	4,000.00	3,333.30	666.70	4,000.00
4200 - Assessments on Tax Roll-RMR	-	5,584.42	(5,584.42)	70,097.22	55,844.20	14,253.02	67,013.00
4201 - CPI - RMR	-	474.67	(474.67)	-	4,746.70	(4,746.70)	5,696.00
4202 - Direct Billing for Assessments-RMR	-	191.67	(191.67)	-	1,916.70	(1,916.70)	2,300.00
4230 - Interest Income-RMR	381.72	16.67	365.05	972.05	166.70	805.35	200.00
<b>Total General Fund Revenue</b>	<b>11,677.83</b>	<b>20,979.18</b>	<b>(9,301.35)</b>	<b>299,547.62</b>	<b>209,791.80</b>	<b>89,755.82</b>	<b>251,750.00</b>
<b>Total Income</b>	<b>11,677.83</b>	<b>20,979.18</b>	<b>(9,301.35)</b>	<b>299,547.62</b>	<b>209,791.80</b>	<b>89,755.82</b>	<b>251,750.00</b>

## Operating Expense

### Administrative Expenses

5010 - Meeting Place Cost	175.00	175.00	-	1,837.52	1,750.00	(87.52)	2,100.00
5120 - Printing/Postage	-	250.00	250.00	106.95	2,500.00	2,393.05	3,000.00
<b>Total Administrative Expenses</b>	<b>175.00</b>	<b>425.00</b>	<b>250.00</b>	<b>1,944.47</b>	<b>4,250.00</b>	<b>2,305.53</b>	<b>5,100.00</b>

### Personnel

5000 - Management Fee	5,000.00	5,000.00	-	50,000.00	50,000.00	-	60,000.00
<b>Total Personnel</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>60,000.00</b>

### Outside Services

5065 - Legal	(2,115.20)	1,666.67	3,781.87	(2,115.20)	16,666.70	18,781.90	20,000.00
5070 - Financial Audit	-	916.67	916.67	14,674.14	9,166.70	(5,507.44)	11,000.00
5111 - Printing/Blueprinting	-	25.00	25.00	-	250.00	250.00	300.00
5210 - Co. of Riverside	-	375.00	375.00	52.00	3,750.00	3,698.00	4,500.00
<b>Total Outside Services</b>	<b>(2,115.20)</b>	<b>2,983.34</b>	<b>5,098.54</b>	<b>12,610.94</b>	<b>29,833.40</b>	<b>17,222.46</b>	<b>35,800.00</b>

### Other

5180 - Liability Insurance	317.56	312.50	(5.06)	3,175.56	3,125.00	(50.56)	3,750.00
5300 - Election Costs	-	16.67	16.67	-	166.70	166.70	200.00
5810 - Contingency	5,914.75	208.33	(5,706.42)	17,099.46	2,083.30	(15,016.16)	2,500.00
<b>Total Other</b>	<b>6,232.31</b>	<b>537.50</b>	<b>(5,694.81)</b>	<b>20,275.02</b>	<b>5,375.00</b>	<b>(14,900.02)</b>	<b>6,450.00</b>

### Road Repair Expenses

6000 - Weed Spraying	-	1,250.00	1,250.00	7,700.00	12,500.00	4,800.00	15,000.00
6001 - Culvert Cleanout	-	416.67	416.67	-	4,166.70	4,166.70	5,000.00

# Tenaja Community Services District

## Statement of Revenues and Expenses 4/1/2023 - 4/30/2023

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>Operating Expense</b>							
6002 - Sign Replacement	6,137.96	416.67	(5,721.29)	15,289.45	4,166.70	(11,122.75)	5,000.00
6003 - Pavement Patches	-	2,500.00	2,500.00	-	25,000.00	25,000.00	30,000.00
6004 - Tree Trimming	-	250.00	250.00	-	2,500.00	2,500.00	3,000.00
6005 - Shoulder Maintenance	-	1,666.67	1,666.67	695.00	16,666.70	15,971.70	20,000.00
6007 - General Inspections	-	250.00	250.00	-	2,500.00	2,500.00	3,000.00
6010 - Street Name Signs	-	241.67	241.67	-	2,416.70	2,416.70	2,900.00
6011 - Road Repairs	6,587.50	4,166.67	(2,420.83)	48,118.20	41,666.70	(6,451.50)	50,000.00
<b>Total Road Repair Expenses</b>	<b>12,725.46</b>	<b>11,158.35</b>	<b>(1,567.11)</b>	<b>71,802.65</b>	<b>111,583.50</b>	<b>39,780.85</b>	<b>133,900.00</b>
<b>Zone Expenses</b>							
7002 - Zone 4 - Road/Gen Maint	-	-	-	1,100.00	-	(1,100.00)	-
7005 - Zone 8 - Road/Gen Maint	-	-	-	2,200.00	-	(2,200.00)	-
7008 - Zone 2/3 - Road/Gen Maint	-	-	-	6,135.00	-	(6,135.00)	-
<b>Total Zone Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,435.00</b>	<b>-</b>	<b>(9,435.00)</b>	<b>-</b>
<b>Total Expense</b>	<b>22,017.57</b>	<b>20,104.19</b>	<b>(1,913.38)</b>	<b>166,068.08</b>	<b>201,041.90</b>	<b>34,973.82</b>	<b>241,250.00</b>
<b>Operating Net Total</b>	<b>(10,339.74)</b>	<b>874.99</b>	<b>(11,214.73)</b>	<b>133,479.54</b>	<b>8,749.90</b>	<b>124,729.64</b>	<b>10,500.00</b>
<b>Net Total</b>	<b>(10,339.74)</b>	<b>874.99</b>	<b>(11,214.73)</b>	<b>133,479.54</b>	<b>8,749.90</b>	<b>124,729.64</b>	<b>10,500.00</b>

# Tenaja Community Services District

## Balance Sheet For 4/30/2023

### Cash - General Fund

1101 - Bank of America - #5403	\$180,923.98
1102 - Bank of America - #5403 Permits	\$28,600.00
1150 - General Fund - LAIF - #3006	\$378,203.86

### Total Cash - General Fund

**\$587,727.84**

### Cash - Zones

1151 - AD2004 - LAIF - #3006	\$57,018.47
1152 - Zone 4 - LAIF - #3006	\$140,792.30
1153 - Zone 8 - LAIF - #3006	\$147,044.78
1154 - Zone 2/3 - LAIF - #3006	\$498,476.83

### Total Cash - Zones

**\$843,332.38**

### Benefit Receivables

1200 - General Fund - Benefit Receivable	\$78,523.87
1201 - AD2004 - Benefit Fee Const.	\$36,457.68
1202 - Zone 4 - Benefit Rec	\$3,422.22
1203 - Zone 8 - Benefit Rec	\$12,713.36
1204 - Zone 2/3 - Benefit Fee Const.	\$11,435.56

### Total Benefit Receivables

**\$142,552.69**

### Other Assets

1540 - Prepaid Expenses	\$6,225.00
1541 - Prepaid Insurance	\$635.12

### Total Other Assets

**\$6,860.12**

### Total Assets

**\$1,580,473.03**

### Liabilities

2300 - Encroachment Permits	\$28,600.00
2500 - General Fund - Deferred Income	\$105,983.05
2601 - AD2004 - Deferred Income	\$13,655.60
2602 - Zone 4 - Deferred Income	\$15,166.00
2604 - Zone 2/3 - Deferred Income	\$95,347.83

### Total Liabilities

**\$258,752.48**

### Capital

3000 - General Fund Retained Earnings	\$476,290.70
3001 - AD2004 Retained Earnings	\$45,945.22
3002 - Zone 4 Retained Earnings	\$123,677.23
3003 - Zone 8 Retained Earnings	\$146,461.64
3004 - Zone 2/3 Retained Earnings	\$395,866.22
3100 - Net Income	\$133,479.54

### Total Capital

**\$1,321,720.55**

### Total Liabilities / Equity

**\$1,580,473.03**



# Tenaja Community Services District

## Cash Disbursement - 4/30/2023

Date	CheckNo	Description	Amount
<b>1101 - Bank of America - #5403</b>			
4/6/2023	Misc Check	Post Item - Cashiers Check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00
	5810 - Contingency - Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research		1,500.00
4/6/2023	Strongroom 9661	Avalon Management Group Inc. Inv # 05.23 MGMT	5,000.00
	5000 - Management Fee - 03.23 Base Management Fee		5,000.00
4/11/2023	Strongroom 9662	ASAP Services Inv # 3420	2,525.00
	6011 - Road Repairs - tractor & dump truck, reimb for materials		2,525.00
4/11/2023	Strongroom 9663	BLJ Construction Inv # 03-23-23	1,800.00
	6002 - Sign Replacement - Robert Warren Lynn Jr - installed safety signs		1,800.00
4/20/2023	Strongroom 9664	Allied Traffic & Equipment Rentals, Inc. Inv # 89399	1,868.98
	6002 - Sign Replacement - signs		1,868.98
4/20/2023	Strongroom 9665	Advanced Mapping Inv # 20230101	1,750.00
	5810 - Contingency - Simona F. Rosu - mapping		1,750.00
4/20/2023	Strongroom 9666	BLJ Construction Inv # 04-13-23	600.00
	6002 - Sign Replacement - Robert Warren Lynn Jr - install signs		600.00
4/21/2023	Strongroom 9669	Everthrive Landscape Inc. Inv # 6891	1,312.95
	5810 - Contingency - mud slide clean up		1,312.95
4/30/2023	Misc Check	Post Item - 4.23 B of A - Earthlink Internet svc debit	19.85
	5810 - Contingency - Post Item - 4.23 B of A - Earthlink Internet svc - debit		19.85
4/30/2023	Misc Check	Post Item - B of A - Svc fee for 3.23	19.00
	5810 - Contingency		19.00
<b>Total</b>			<b>16,395.78</b>

# Tenaja Community Services District

## Bank Account Reconciliation for Period 4/30/2023

### Reconciliation Summary

Bank Account	Bank Bal.	Uncleared Items	Adj. Balance	Book Balance	Status
Bank of America - #5403	203,701.38	-22,777.40	180,923.98	180,923.98	Balanced
LAIF - #3006	378,203.86	0.00	378,203.86	378,203.86	Balanced

### Unreconciled Items

Date	Description	Check No	Amount
<b>Bank of America - #5403</b>			
2/7/2023	Rapid Data, Inc	9647	-5,001.04
4/6/2023	Avalon Management Group Inc.	9661	-5,000.00
4/20/2023	Allied Traffic & Equipment Rentals, Inc.	9664	-1,868.98
4/20/2023	Advanced Mapping	9665	-1,750.00
4/20/2023	BLJ Construction	9666	-600.00
4/21/2023	Everthrive Landscape Inc.	9669	-1,312.95
4/21/2023	Allied Traffic & Equipment Rentals, Inc.	9667	-1,868.98
4/21/2023	ASAP Services	9668	-712.50
4/21/2023	ASAP Services	9668	-3,350.00
4/21/2023	Everthrive Landscape Inc.	9669	-1,312.95
<b>Total Bank of America - #5403</b>			<b>-22,777.40</b>

### Reconciled Items

# Tenaja Community Services District

## Bank Account Reconciliation for Period 4/30/2023

Date	Description	Check No	Amount
Bank of America - #5403			
4/7/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work		3,500.00
4/7/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer		1,883.89
4/7/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd		2,115.20
3/15/2023	Avalon Management Group Inc.	9657	-5,000.00
3/23/2023	Beckco, Inc	9660	-3,643.20
4/6/2023	Post Item - Cashiers Check issued to Summitt Pointe on 4.6.23 - bank to research		-1,500.00
4/11/2023	ASAP Services	9662	-2,525.00
4/11/2023	BLJ Construction	9663	-1,800.00
4/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc debit		-19.85
4/30/2023	Post Item - B of A - Svc fee for 3.23		-19.00

**Total Bank of America - #5403 -7,007.96**

### LAIF - #3006




4/1/2023 April Interest 2,531.97

**Total LAIF - #3006 2,531.97**

P.O. Box 15284  
Wilmington, DE 19850

## Business Advantage

### Customer service information

-  Customer service: 1.888.852.5000
-  [bankofamerica.com](http://bankofamerica.com)
-  Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

TENAJA COMMUNITY SERVICES  
DISTRICT  
GENERAL FUND ACCOUNT  
31608 RAILROAD CANYON RD STE A  
CANYON LAKE, CA 92587-9556

## Your Full Analysis Business Checking - Small Business

for April 1, 2023 to April 30, 2023

Account number:

**TENAJA COMMUNITY SERVICES    DISTRICT    GENERAL FUND ACCOUNT**

### Account summary

Beginning balance on April 1, 2023	\$238,509.34	# of deposits/credits: 1
Deposits and other credits	9,299.09	# of withdrawals/debits: 7
Withdrawals and other debits	-19.85	# of days in cycle: 30
Checks	-14,468.20	Average ledger balance: \$235,266.37
Service fees	-19.00	
<b>Ending balance on April 30, 2023</b>	<b>\$233,301.38</b>	
	- \$29,600.00 Permit Income	
	<b>\$203,701.38</b>	

## IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

**How to Contact Us** - You may call us at the telephone number listed on the front of this statement.

**Updating your contact information** - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

**Deposit agreement** - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

**Electronic transfers: In case of errors or questions about your electronic transfers** - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

**Reporting other problems** - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

**Direct deposits** - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

© 2023 Bank of America Corporation

Bank of America, N.A. Member FDIC and  Equal Housing Lender

**Deposits and other credits**

Date	Transaction description	Customer reference	Bank reference	Amount
04/07/23	Deposit		813003252003517	9,299.09

**Total deposits and other credits** **\$9,299.09**

**Withdrawals and other debits**

Date	Transaction description	Customer reference	Bank reference	Amount
04/17/23	EARTHLINK LLC DES:INTERNET ID:3060688 INDN:ARLEEN *MILLER CO ID:0000368270 WEB		906607012780235	-19.85

**Total withdrawals and other debits** **-\$19.85**

**Checks**

Date	Check #	Bank reference	Amount	Date	Check #	Bank reference	Amount
04/03	9657	813004492786157	-5,000.00	04/18	9663	813001752967400	-1,800.00
04/05	9660*	813004792906794	-3,643.20	04/10	114529695*	813005192732221	-1,500.00
04/19	9662*	813008392815988	-2,525.00				

**Total checks** **-\$14,468.20**

**Total # of checks** **5**

\* There is a gap in sequential check numbers

**Service fees**

Date	Transaction description	Amount
04/17/23	03/23 ACCT ANALYSIS FEE	-19.00

**Total service fees** **-\$19.00**

Note your Ending Balance already reflects the subtraction of Service Fees.

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
04/01	238,509.34	04/07	239,165.23	04/18	235,826.38
04/03	233,509.34	04/10	237,665.23	04/19	233,301.38
04/05	229,866.14	04/17	237,626.38		

**Check images**

Account number: 0007 2371 5403

Check number: 9657 | Amount: \$5,000.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Temecula Branch 0723 16-661120 Temecula, CA 92591  
 DATE: 03/15/2023 9657  
 PAY TO Avalon Management Group Inc.  
 THE ORDER OF Five Thousand Dollars and Zero Cents \$ 5,000.00 DOLLARS  
 memo: Inc 0423 MGMT  
 #9657# ⑆12200066⑆ 000723715403#

Check number: 9660 | Amount: \$3,643.20

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Temecula Branch 0723 16-661120 Temecula, CA 92591  
 DATE: 03/23/2023 9660  
 PAY TO Beckco, Inc.  
 THE ORDER OF Three Thousand Six Hundred Forty-Three Dollars and Twenty Cents \$ 3,643.20 DOLLARS  
 memo: Inc 1034  
 #9660# ⑆12200066⑆ 000723715403#

Check number: 9662 | Amount: \$2,525.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Temecula Branch 0723 16-661120 Temecula, CA 92591  
 DATE: 04/11/2023 9662  
 PAY TO ASAP Services  
 THE ORDER OF Two Thousand Five Hundred Twenty-Five Dollars and Zero Cents \$ 2,525.00 DOLLARS  
 memo: PG 3400  
 #9662# ⑆12200066⑆ 000723715403#

Check number: 9663 | Amount: \$1,800.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Temecula Branch 0723 16-661120 Temecula, CA 92591  
 DATE: 04/11/2023 9663  
 PAY TO BLJ Construction  
 THE ORDER OF One Thousand Eight Hundred Dollars and Zero Cents \$ 1,800.00 DOLLARS  
 memo: Inc 02-24-23  
 #9663# ⑆12200066⑆ 000723715403#

Check number: 114529695 | Amount: \$1,500.00

**BANK OF AMERICA**  
 Bank of America, N.A.  
 8001 S Western Ave.  
 Oklahoma City, OK 73139  
 1 (800) 432-1000  
**CASHIER'S CHECK**  
 CUSTOMER SERVICE AND SUPPORT  
 114529695  
 DATE: 4/6/2023 AMOUNT: \$\*\*1,500.00  
 PAY One thousand five hundred and 00/100\*\*\*\*\*  
 TO THE ORDER OF Summit Pointe  
 VOID AFTER 90 DAYS  
 #114529695# ⑆12200066⑆ 000723715403#



This page intentionally left blank

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

May 25, 2023

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

TENAJA COMMUNITY SERVICES DISTRICT

GENERAL MANAGER  
 31608 RAILROAD CANYON ROAD  
 CANYON LAKE, CA 92587

[Tran Type Definitions](#)

**Account Number:**

April 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/14/2023	4/13/2023	QRD	1726324	N/A	SYSTEM	8,177.84

**Account Summary**

Total Deposit:	8,177.84	Beginning Balance:	1,213,358.41
Total Withdrawal:	0.00	Ending Balance:	1,221,536.25

Gen. Fund	\$378,203.86
AD2004	\$57,018.47
Zone 4	\$140,792.30
Zone 8	\$147,044.78
Zone 2/3	\$498,476.83

# Tenaja Community Services District

## GL Trial Balance For 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	197,065.10	7,499.09	23,640.21	180,923.98
1102 - Bank of America - #5403 Permits	26,800.00	1,800.00	-	28,600.00
1150 - General Fund - LAIF - #3006	375,671.89	2,531.97	-	378,203.86
1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
1152 - Zone 4 - LAIF - #3006	139,849.74	942.56	-	140,792.30
1153 - Zone 8 - LAIF - #3006	146,060.36	984.42	-	147,044.78
1154 - Zone 2/3 - LAIF - #3006	495,139.67	3,337.16	-	498,476.83
1200 - General Fund - Benefit Receivable	80,407.76	-	1,883.89	78,523.87
1201 - AD2004 - Benefit Fee Const.	36,457.68	-	-	36,457.68
1202 - Zone 4 - Benefit Rec	3,422.22	-	-	3,422.22
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
1204 - Zone 2/3 - Benefit Fee Const.	11,435.56	-	-	11,435.56
1540 - Prepaid Expenses	6,400.00	5,000.00	5,175.00	6,225.00
1541 - Prepaid Insurance	952.68	-	317.56	635.12
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00
2300 - Encroachment Permits	-26,800.00	-	1,800.00	-28,600.00
2500 - General Fund - Deferred Income	-105,983.05	-	-	-105,983.05
2601 - AD2004 - Deferred Income	-13,655.60	-	-	-13,655.60
2602 - Zone 4 - Deferred Income	-15,166.00	-	-	-15,166.00
2604 - Zone 2/3 - Deferred Income	-95,347.83	-	-	-95,347.83
3000 - General Fund Retained Earnings	-476,290.70	-	-	-476,290.70
3001 - AD2004 Retained Earnings	-45,945.22	-	-	-45,945.22
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
4000 - Assessments on Tax Roll	-153,916.20	-	-	-153,916.20
4110 - Zone of Benefit Income	-50,709.56	-	-	-50,709.56
4150 - LAIF Interest Income	-12,056.48	-	7,796.11	-19,852.59
4163 - Permit Income to General Fund	-500.00	-	3,500.00	-4,000.00
4200 - Assessments on Tax Roll-RMR	-70,097.22	-	-	-70,097.22
4230 - Interest Income-RMR	-590.33	-	381.72	-972.05
5000 - Management Fee	45,000.00	10,000.00	5,000.00	50,000.00
5010 - Meeting Place Cost	1,662.52	175.00	-	1,837.52
5065 - Legal	0.00	-	2,115.20	-2,115.20
5070 - Financial Audit	14,674.14	-	-	14,674.14
5120 - Printing/Postage	106.95	-	-	106.95
5180 - Liability Insurance	2,858.00	317.56	-	3,175.56
5210 - Co. of Riverside	52.00	-	-	52.00
5810 - Contingency	11,184.71	5,914.75	-	17,099.46
6000 - Weed Spraying	7,700.00	-	-	7,700.00
6002 - Sign Replacement	9,151.49	6,137.96	-	15,289.45

# Tenaja Community Services District

## GL Trial Balance For 4/30/2023

	<b>Beginning Balance</b>	<b>Current</b>		<b>Ending Balance</b>
		<b>Debit</b>	<b>Credit</b>	
6005 - Shoulder Maintenance	695.00	-	-	695.00
6011 - Road Repairs	41,530.70	6,587.50	-	48,118.20
7002 - Zone 4 - Road/Gen Maint	1,100.00	-	-	1,100.00
7005 - Zone 8 - Road/Gen Maint	2,200.00	-	-	2,200.00
7008 - Zone 2/3 - Road/Gen Maint	6,135.00	-	-	6,135.00
<b>Net Total</b>	<b>0.00</b>	<b>75,249.90</b>	<b>75,249.90</b>	<b>0.00</b>

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	197,065.10	7,499.09	23,640.21	180,923.98

Date	Description	Debit	Credit	Type
04/06/2023	Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	-	1,500.00	Invoice
04/06/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	-	5,000.00	Invoice
04/07/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd	2,115.20	-	GL Entry
04/07/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work	3,500.00	-	GL Entry
04/07/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer	1,883.89	-	GL Entry
04/11/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	-	1,800.00	Invoice
04/11/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	-	2,525.00	Invoice
04/20/2023	20230101 - Simona F. Rosu - mapping	-	1,750.00	Invoice
04/20/2023	04-13-23 - Robert Warren Lynn Jr - install signs	-	600.00	Invoice
04/20/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/21/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	-	2,625.90	Invoice
04/21/2023	3427 - ASAP Services - signs, equipment rental	-	712.50	Invoice
04/21/2023	3402 - ASAP Services - erosion clean up and traffic control	-	3,350.00	Invoice
04/21/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/30/2023	Post Item - B of A - Svc fee for 3.23	-	19.00	Invoice
04/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc - debit	-	19.85	Invoice

1102 - Bank of America - #5403 Permits	26,800.00	1,800.00	-	28,600.00
--	-----------	----------	---	-----------

Date	Description	Debit	Credit	Type
04/07/2023	Encroachment Fee paid - Acct #6051646-60 Weatherly Ck #2552	1,800.00	-	GL Entry

1150 - General Fund - LAIF - #3006	375,671.89	2,531.97	-	378,203.86
------------------------------------	------------	----------	---	------------

Date	Description	Debit	Credit	Type
04/01/2023	April Interest	2,531.97	-	GL Entry

1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
------------------------------	-----------	--------	---	-----------

Date	Description	Debit	Credit	Type
04/30/2023	LAIF 4.23 Interest - AD2004	381.72	-	GL Entry

# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1152 - Zone 4 - LAIF - #3006	139,849.74	942.56	-	140,792.30
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 4	942.56	-	GL Entry
1153 - Zone 8 - LAIF - #3006	146,060.36	984.42	-	147,044.78
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 8	984.42	-	GL Entry
1154 - Zone 2/3 - LAIF - #3006	495,139.67	3,337.16	-	498,476.83
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 2/3	3,337.16	-	GL Entry
1200 - General Fund - Benefit Receivable	80,407.76	-	1,883.89	78,523.87
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer	-	1,883.89	GL Entry
1201 - AD2004 - Benefit Fee Const.	36,457.68	-	-	36,457.68
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1202 - Zone 4 - Benefit Rec	3,422.22	-	-	3,422.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1204 - Zone 2/3 - Benefit Fee Const.	11,435.56	-	-	11,435.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1540 - Prepaid Expenses	6,400.00	5,000.00	5,175.00	6,225.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Meeting Place expense from Prepaid Expenses	-	175.00	GL Entry
04/30/2023	Journal 5.23 Management to Prepaid Expenses	5,000.00	-	GL Entry
04/30/2023	Journal 4.23 Management from Prepaid Expenses	-	5,000.00	GL Entry
1541 - Prepaid Insurance	952.68	-	317.56	635.12
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Insurance expense from Prepaid Insurance	-	317.56	GL Entry
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	-	2,625.90	Invoice
04/01/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	-	2,525.00	Invoice
04/03/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	-	1,800.00	Invoice
04/06/2023	Batched Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00	1,500.00	Invoice
04/06/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	5,000.00	-	Invoice
04/11/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	1,800.00	-	Invoice
04/11/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	2,525.00	-	Invoice
04/13/2023	20230101 - Simona F. Rosu - mapping	-	1,750.00	Invoice
04/13/2023	3427 - ASAP Services - signs, equipment rental	-	712.50	Invoice
04/13/2023	3402 - ASAP Services - erosion clean up and traffic control	-	3,350.00	Invoice

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00

Date	Description	Debit	Credit	Type
04/14/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	-	5,000.00	Invoice
04/14/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/19/2023	04-13-23 - Robert Warren Lynn Jr - install signs	-	600.00	Invoice
04/19/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/20/2023	20230101 - Simona F. Rosu - mapping	1,750.00	-	Invoice
04/20/2023	04-13-23 - Robert Warren Lynn Jr - install signs	600.00	-	Invoice
04/20/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/21/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	2,625.90	-	Invoice
04/21/2023	3427 - ASAP Services - signs, equipment rental	712.50	-	Invoice
04/21/2023	3402 - ASAP Services - erosion clean up and traffic control	3,350.00	-	Invoice
04/21/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/30/2023	Batched Post Item - B of A - Svc fee for 3.23	19.00	19.00	Invoice
04/30/2023	Batched Post Item - 4.23 B of A - Earthlink Internet svc - debit	19.85	19.85	Invoice

2300 - Encroachment Permits	-26,800.00	-	1,800.00	-28,600.00
-----------------------------	------------	---	----------	------------

Date	Description	Debit	Credit	Type
04/07/2023	Encroachment Fee paid - Acct #6051646-60 Weatherly Ck #2552	-	1,800.00	GL Entry

2500 - General Fund - Deferred Income	-105,983.05	-	-	-105,983.05
---------------------------------------	-------------	---	---	-------------

Date	Description	Debit	Credit	Type
------	-------------	-------	--------	------

2601 - AD2004 - Deferred Income	-13,655.60	-	-	-13,655.60
---------------------------------	------------	---	---	------------

Date	Description	Debit	Credit	Type
------	-------------	-------	--------	------

2602 - Zone 4 - Deferred Income	-15,166.00	-	-	-15,166.00
---------------------------------	------------	---	---	------------

Date	Description	Debit	Credit	Type
------	-------------	-------	--------	------



# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
2604 - Zone 2/3 - Deferred Income	-95,347.83	-	-	-95,347.83
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3000 - General Fund Retained Earnings	-476,290.70	-	-	-476,290.70
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3001 - AD2004 Retained Earnings	-45,945.22	-	-	-45,945.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4000 - Assessments on Tax Roll	-153,916.20	-	-	-153,916.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4110 - Zone of Benefit Income	-50,709.56	-	-	-50,709.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
4150 - LAIF Interest Income	-12,056.48	-	7,796.11	-19,852.59
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	April Interest	-	2,531.97	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 4	-	942.56	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 8	-	984.42	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 2/3	-	3,337.16	GL Entry
4163 - Permit Income to General Fund	-500.00	-	3,500.00	-4,000.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work	-	3,500.00	GL Entry
4200 - Assessments on Tax Roll-RMR	-70,097.22	-	-	-70,097.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4230 - Interest Income-RMR	-590.33	-	381.72	-972.05
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - AD2004	-	381.72	GL Entry
5000 - Management Fee	45,000.00	10,000.00	5,000.00	50,000.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/14/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	5,000.00	-	Invoice
04/30/2023	Journal 5.23 Management to Prepaid Expenses	-	5,000.00	GL Entry
04/30/2023	Journal 4.23 Management from Prepaid Expenses	5,000.00	-	GL Entry
5010 - Meeting Place Cost	1,662.52	175.00	-	1,837.52
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Meeting Place expense from Prepaid Expenses	175.00	-	GL Entry

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
5065 - Legal	0.00	-	2,115.20	-2,115.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd	-	2,115.20	GL Entry
5070 - Financial Audit	14,674.14	-	-	14,674.14
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5120 - Printing/Postage	106.95	-	-	106.95
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5180 - Liability Insurance	2,858.00	317.56	-	3,175.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Insurance expense from Prepaid Insurance	317.56	-	GL Entry
5210 - Co. of Riverside	52.00	-	-	52.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5810 - Contingency	11,184.71	5,914.75	-	17,099.46
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	2,625.90	-	Invoice
04/06/2023	Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00	-	Invoice
04/13/2023	20230101 - Simona F. Rosu - mapping	1,750.00	-	Invoice
04/30/2023	Post Item - B of A - Svc fee for 3.23	19.00	-	Invoice
04/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc - debit	19.85	-	Invoice
6000 - Weed Spraying	7,700.00	-	-	7,700.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
6000 - Weed Spraying	7,700.00	-	-	7,700.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
6002 - Sign Replacement	9,151.49	6,137.96	-	15,289.45
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/03/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	1,800.00	-	Invoice
04/14/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/19/2023	04-13-23 - Robert Warren Lynn Jr - install signs	600.00	-	Invoice
04/19/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
6005 - Shoulder Maintenance	695.00	-	-	695.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
6011 - Road Repairs	41,530.70	6,587.50	-	48,118.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	2,525.00	-	Invoice
04/13/2023	3427 - ASAP Services - signs, equipment rental	712.50	-	Invoice
04/13/2023	3402 - ASAP Services - erosion clean up and traffic control	3,350.00	-	Invoice
7002 - Zone 4 - Road/Gen Maint	1,100.00	-	-	1,100.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
7005 - Zone 8 - Road/Gen Maint	2,200.00	-	-	2,200.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
7008 - Zone 2/3 - Road/Gen Maint	6,135.00	-	-	6,135.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

**Net Total**

---

**0.00**

**75,249.90**

**75,249.90**

**0.00**

TENAJA COMMUNITY SERVICES DISTRICT  
 Prepaid Insurance Report - AS OF **APRIL 30, 2023**

Liability Policy  
**7/22 - 6/23**  
 SDRMA \$3,810.68  
 Je \$317.56 per month  
 (Journal \$317.52 for 7.22)

---

<b>DETAIL</b>		<b>BALANCE</b>
New Liab. Pol. 7.22 - 6.23	\$3,810.68	\$3,810.68
Insurance expense 7.22	(\$317.52)	\$3,493.16
Insurance expense 8.22	(\$317.56)	\$3,175.60
Insurance expense 9.22	(\$317.56)	\$2,858.04
Insurance expense 10.22	(\$317.56)	\$2,540.48
Insurance expense 11.22	(\$317.56)	\$2,222.92
Insurance expense 12.22	(\$317.56)	\$1,905.36
Insurance expense 1.23	(\$317.56)	\$1,587.80
Insurance expense 2.23	(\$317.56)	\$1,270.24
Insurance expense 3.23	(\$317.56)	\$952.68
Insurance expense 4.23	(\$317.56)	\$635.12
 <b>ENDING BAL.</b>	 \$635.12	 <b>\$635.12</b>

#60 Tenaja CSD  
GL 1540 Prepaid Expenses  
as of: **4/30/23**

---

<b>GL 1540.00 Prepaid Expenses</b>	<b>Balance as of 4/30/23:</b>	<b>GL Acct #:</b>
Journal 5.23 Management to Prepaid Expenses	\$ 5,000.00	5000
Journal 2.23 - 11.23 Meeting Place to Prepaid Expenses (Journal \$175 per month)	\$ 1,225.00	5010
	<hr/> <b>\$ 6,225.00</b>	



Board of Directors Regular Meeting Agenda and Notice  
June 1, 2023, at 6:30 P.M.

Location: Wildomar Senior Leisure Community, 32325 S Pasadena St, Wildomar, CA 92595

**BOARD OF DIRECTORS**

Ron McDaniel  
Brian Lozano  
Debra Natale  
Bruce J Weimer  
David Lawlor

**GENERAL MANAGER**

Traci Russell

*The Board may discuss and act upon any listed items on this agenda. Items may be added to the agenda in accordance with section 54954.1 (b) of the Government Code (Brown Act), upon a determination by a majority vote of the members of the legislative body present at the meeting, that there is a need to take immediate action and that the need for action came to the attention of the district after the agenda was posted.*

**A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE**

**B. PUBLIC COMMENT:** Any person may address the Board at this time regarding any subject not identified on this Agenda but within the jurisdiction of the Tenaja Community Services District; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting.

**C. CONSENT CALENDAR:** Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussions. If any Board member, Staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

1. **Minutes:** Regular Meeting of May 4, 2023.

2. **Approval of Warrants:** April 2023

- A. General Fund
- B. Tenaja Road Maintenance Fund
- C. Zone of Benefit

**D. PUBLIC HEARINGS:** None

**E. ORDINANCES AND RESOLUTIONS:** None

**F. NEW BUSINESS:**

**G. GENERAL MANAGERS REPORT**

1. Updates for the month of May

**H. COMMITTEE REPORT:** This item is the opportunity for Committees or Directors to make brief reports or announcements, ask questions related to District business, request staff to report back on a particular matter, or place an item on a future agenda.



1. Roads Committee-
2. ACC Committee –

**I. BOARD COMMENTS**

- J. ADJOURNMENT:** Next Board of Director Regular Meeting: July 6, 2023, 6:00 P.M. Location: Wildomar Senior Leisure Community, 32325 S Pasadena St, Wildomar, CA 92595

**Minutes of the Regular Meeting  
of the Board of Directors  
TENAJA COMMUNITY SERVICES DISTRICT  
32325 S Pasadena Street  
Wildomar, CA 92595  
May 4, 2023**

---

**A. Call to Order:** The meeting of the Board of Directors of the Tenaja Community Services District was called to order by Director McDaniel at 6:30 p.m. at Wildomar Senior Center, 32325 S Pasadena St, Wildomar, CA 92595.

**A-1. Roll Call:**

Directors Present: Weimer, Lozano and Lawlor  
Not present: Natale, and McDaniel,  
Staff Present: Traci Russell, General Manager, Avalon Management

**A-2. Pledge of Allegiance**

**B. Public Comment:** Susan Frommer discussed community issues, Mike Freedman had questions about road responsibility and Ilka Siegmund provided information about the possible changes to the noise ordinance.

**C. Consent Calendar:**

**1. Minutes:**

**ACTION:** On a motion by Dir. Weimer and seconded by Dir. Lawlor, the minutes of the Regular meeting of April 6, 2023, were approved, as submitted. Ayes: Lozano, Weimer, and Lawlor

**2. Approval of Warrants**

- a. **General Fund – (March 2023-\$19,089.68)**
- b. **Special Zones of Benefit - (March 2023-\$0)**

**3. Receive and File Financial Line-Item Statement for Budget for March 2023.**

- a. **General Fund**

**4. Receive and File – Cash Accounts –**

**ACTION:** On a motion by Dir. Weimer, and seconded by Dir. Lawlor, the consent calendar was approved, in its entirety. Motion carried: Ayes: Lozano, Lawlor, and Weimer.

**D. Public Hearings:** None

**E. Ordinances and Resolutions:** None

**F. New Business:**

- A. Fiscal Year End Budget 2023-2024

**ACTION:** On a motion by Dir. Weimer, and seconded by Dir. Lawlor, the Board approved the 2023-2024 draft budget as submitted to the Board of Directors. The budget will be posted in 3 locations and a public hearing will be held on July 6, 2023. Motion carried: Ayes: Lozano, Lawlor and Weimer.

B. 2023/24 Insurance Renewal:

**ACTION:** On a motion by Dir. Lawlor, and seconded by Dir. Weimer, the Board approved the SDRMA 2023-2024 insurance renewal at a cost of \$3,772. Motion carried: Ayes: Lozano, Lawlor and Weimer.

**G. General Managers Report:**

1. Tenaja Road and Corona Cala Camino Road Proposal:
  - a. Tenaja Road- 1 area-\$11,500
  - b. Tenaja Road- 3 area-west of Corona Cala Camino \$9,800
  - c. Corona Cala Camino- two areas - \$9,100.

**ACTION:** On a motion by Dir. Lozano, and seconded by Dir. Lawlor, the Board approved the proposal from Golden State Paving to make emergency road repairs. Motion carried: Ayes: Lozano, Weimer, and Lawlor.

**H. Committee Reports**

1. **Road Committee:None**
2. **ACC Report: None**

**H. Board Comments** – None

**I. Adjournment** – The meeting was adjourned at 7:29 pm.

Respectfully submitted,

Traci Russell, District Secretary

**ADDITIONAL NOTES TO FINANCIALS**  
**APRIL 2023 (FYE: 6/30/23)**

**TENAJA COMMUNITY SERVICES DISTRICT**

1. **Bank of America Checking:** Total Disbursements for 4/30/23: **\$16,395.78.**
2. **Bank of America Checking** cash balance as of 4/30/23: **\$180,923.98.**
3. **Encroachment Permits:** Balance as of 4/30/23: **\$28,600.00.**
4. **LAIF General Fund:** Total Disbursements for 4/30/23: **\$0.00.**
5. **LAIF General Fund** cash balance as of 4/30/23: **\$378,203.86.**
6. **AD2004 LAIF** cash balance as of 4/30/23: **\$57,018.47.**
7. **Zone 4 LAIF** cash balance as of 4/30/23: **\$140,792.30.**
8. **Zone 8 LAIF** cash balance total as of 4/30/23: **\$147,044.78.**
9. **Zone 2/3 LAIF** cash balance as of 4/30/23: **\$498,476.83.**
10. **Deposit:** A check for an encroachment fee for \$1,800 was received and deposited this month. The annual check from SCE for \$3,500 was received and deposited this month. A check from P. Scott Browne Attorney Client Trust account for \$2,115.20 was received and deposited this month. A check from the Riverside County Treasurer for 2022-23 PY SEC SP for \$1,883.89 was received and deposited this month. The total deposit amount was \$9,299.09.
11. If you have any questions, please contact Lori in the Accounting Office at 800-342-7213. If you have questions relating to a particular bill paid or not paid please contact the accounts payable dept. at the same number, ext. 110.

Avalon Management Group

# Tenaja Community Services District

## Statement of Revenues and Expenses 4/1/2023 - 4/30/2023

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>Operating Income</b>							
<b>General Fund Revenue</b>							
4000 - Assessments on Tax Roll	-	12,048.08	(12,048.08)	153,916.20	120,480.80	33,435.40	144,577.00
4001 - CPI	-	1,024.08	(1,024.08)	-	10,240.80	(10,240.80)	12,289.00
4002 - Direct Billing for Assessments	-	697.92	(697.92)	-	6,979.20	(6,979.20)	8,375.00
4110 - Zone of Benefit Income	-	-	-	50,709.56	-	50,709.56	-
4150 - LAIF Interest Income	7,796.11	125.00	7,671.11	19,852.59	1,250.00	18,602.59	1,500.00
4160 - Admin. Fees from Zone 2/3	-	416.67	(416.67)	-	4,166.70	(4,166.70)	5,000.00
4161 - Admin. Fees from Zone 4	-	25.00	(25.00)	-	250.00	(250.00)	300.00
4162 - Admin. Fees from Zone 8	-	41.67	(41.67)	-	416.70	(416.70)	500.00
4163 - Permit Income to General Fund	3,500.00	333.33	3,166.67	4,000.00	3,333.30	666.70	4,000.00
4200 - Assessments on Tax Roll-RMR	-	5,584.42	(5,584.42)	70,097.22	55,844.20	14,253.02	67,013.00
4201 - CPI - RMR	-	474.67	(474.67)	-	4,746.70	(4,746.70)	5,696.00
4202 - Direct Billing for Assessments-RMR	-	191.67	(191.67)	-	1,916.70	(1,916.70)	2,300.00
4230 - Interest Income-RMR	381.72	16.67	365.05	972.05	166.70	805.35	200.00
<b>Total General Fund Revenue</b>	<b>11,677.83</b>	<b>20,979.18</b>	<b>(9,301.35)</b>	<b>299,547.62</b>	<b>209,791.80</b>	<b>89,755.82</b>	<b>251,750.00</b>
<b>Total Income</b>	<b>11,677.83</b>	<b>20,979.18</b>	<b>(9,301.35)</b>	<b>299,547.62</b>	<b>209,791.80</b>	<b>89,755.82</b>	<b>251,750.00</b>

## Operating Expense

### Administrative Expenses

5010 - Meeting Place Cost	175.00	175.00	-	1,837.52	1,750.00	(87.52)	2,100.00
5120 - Printing/Postage	-	250.00	250.00	106.95	2,500.00	2,393.05	3,000.00
<b>Total Administrative Expenses</b>	<b>175.00</b>	<b>425.00</b>	<b>250.00</b>	<b>1,944.47</b>	<b>4,250.00</b>	<b>2,305.53</b>	<b>5,100.00</b>

### Personnel

5000 - Management Fee	5,000.00	5,000.00	-	50,000.00	50,000.00	-	60,000.00
<b>Total Personnel</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>60,000.00</b>

### Outside Services

5065 - Legal	(2,115.20)	1,666.67	3,781.87	(2,115.20)	16,666.70	18,781.90	20,000.00
5070 - Financial Audit	-	916.67	916.67	14,674.14	9,166.70	(5,507.44)	11,000.00
5111 - Printing/Blueprinting	-	25.00	25.00	-	250.00	250.00	300.00
5210 - Co. of Riverside	-	375.00	375.00	52.00	3,750.00	3,698.00	4,500.00
<b>Total Outside Services</b>	<b>(2,115.20)</b>	<b>2,983.34</b>	<b>5,098.54</b>	<b>12,610.94</b>	<b>29,833.40</b>	<b>17,222.46</b>	<b>35,800.00</b>

### Other

5180 - Liability Insurance	317.56	312.50	(5.06)	3,175.56	3,125.00	(50.56)	3,750.00
5300 - Election Costs	-	16.67	16.67	-	166.70	166.70	200.00
5810 - Contingency	5,914.75	208.33	(5,706.42)	17,099.46	2,083.30	(15,016.16)	2,500.00
<b>Total Other</b>	<b>6,232.31</b>	<b>537.50</b>	<b>(5,694.81)</b>	<b>20,275.02</b>	<b>5,375.00</b>	<b>(14,900.02)</b>	<b>6,450.00</b>

### Road Repair Expenses

6000 - Weed Spraying	-	1,250.00	1,250.00	7,700.00	12,500.00	4,800.00	15,000.00
6001 - Culvert Cleanout	-	416.67	416.67	-	4,166.70	4,166.70	5,000.00

# Tenaja Community Services District

## Statement of Revenues and Expenses 4/1/2023 - 4/30/2023

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>Operating Expense</b>							
6002 - Sign Replacement	6,137.96	416.67	(5,721.29)	15,289.45	4,166.70	(11,122.75)	5,000.00
6003 - Pavement Patches	-	2,500.00	2,500.00	-	25,000.00	25,000.00	30,000.00
6004 - Tree Trimming	-	250.00	250.00	-	2,500.00	2,500.00	3,000.00
6005 - Shoulder Maintenance	-	1,666.67	1,666.67	695.00	16,666.70	15,971.70	20,000.00
6007 - General Inspections	-	250.00	250.00	-	2,500.00	2,500.00	3,000.00
6010 - Street Name Signs	-	241.67	241.67	-	2,416.70	2,416.70	2,900.00
6011 - Road Repairs	6,587.50	4,166.67	(2,420.83)	48,118.20	41,666.70	(6,451.50)	50,000.00
<b>Total Road Repair Expenses</b>	<b>12,725.46</b>	<b>11,158.35</b>	<b>(1,567.11)</b>	<b>71,802.65</b>	<b>111,583.50</b>	<b>39,780.85</b>	<b>133,900.00</b>
<b>Zone Expenses</b>							
7002 - Zone 4 - Road/Gen Maint	-	-	-	1,100.00	-	(1,100.00)	-
7005 - Zone 8 - Road/Gen Maint	-	-	-	2,200.00	-	(2,200.00)	-
7008 - Zone 2/3 - Road/Gen Maint	-	-	-	6,135.00	-	(6,135.00)	-
<b>Total Zone Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,435.00</b>	<b>-</b>	<b>(9,435.00)</b>	<b>-</b>
<b>Total Expense</b>	<b>22,017.57</b>	<b>20,104.19</b>	<b>(1,913.38)</b>	<b>166,068.08</b>	<b>201,041.90</b>	<b>34,973.82</b>	<b>241,250.00</b>
<b>Operating Net Total</b>	<b>(10,339.74)</b>	<b>874.99</b>	<b>(11,214.73)</b>	<b>133,479.54</b>	<b>8,749.90</b>	<b>124,729.64</b>	<b>10,500.00</b>
<b>Net Total</b>	<b>(10,339.74)</b>	<b>874.99</b>	<b>(11,214.73)</b>	<b>133,479.54</b>	<b>8,749.90</b>	<b>124,729.64</b>	<b>10,500.00</b>

# Tenaja Community Services District

## Balance Sheet For 4/30/2023

### Cash - General Fund

1101 - Bank of America - #5403	\$180,923.98
1102 - Bank of America - #5403 Permits	\$28,600.00
1150 - General Fund - LAIF - #3006	\$378,203.86

### Total Cash - General Fund

**\$587,727.84**

### Cash - Zones

1151 - AD2004 - LAIF - #3006	\$57,018.47
1152 - Zone 4 - LAIF - #3006	\$140,792.30
1153 - Zone 8 - LAIF - #3006	\$147,044.78
1154 - Zone 2/3 - LAIF - #3006	\$498,476.83

### Total Cash - Zones

**\$843,332.38**

### Benefit Receivables

1200 - General Fund - Benefit Receivable	\$78,523.87
1201 - AD2004 - Benefit Fee Const.	\$36,457.68
1202 - Zone 4 - Benefit Rec	\$3,422.22
1203 - Zone 8 - Benefit Rec	\$12,713.36
1204 - Zone 2/3 - Benefit Fee Const.	\$11,435.56

### Total Benefit Receivables

**\$142,552.69**

### Other Assets

1540 - Prepaid Expenses	\$6,225.00
1541 - Prepaid Insurance	\$635.12

### Total Other Assets

**\$6,860.12**

### Total Assets

**\$1,580,473.03**

### Liabilities

2300 - Encroachment Permits	\$28,600.00
2500 - General Fund - Deferred Income	\$105,983.05
2601 - AD2004 - Deferred Income	\$13,655.60
2602 - Zone 4 - Deferred Income	\$15,166.00
2604 - Zone 2/3 - Deferred Income	\$95,347.83

### Total Liabilities

**\$258,752.48**

### Capital

3000 - General Fund Retained Earnings	\$476,290.70
3001 - AD2004 Retained Earnings	\$45,945.22
3002 - Zone 4 Retained Earnings	\$123,677.23
3003 - Zone 8 Retained Earnings	\$146,461.64
3004 - Zone 2/3 Retained Earnings	\$395,866.22
3100 - Net Income	\$133,479.54

### Total Capital

**\$1,321,720.55**

### Total Liabilities / Equity

**\$1,580,473.03**

# Tenaja Community Services District

## Cash Disbursement - 4/30/2023

Date	CheckNo	Description	Amount
<b>1101 - Bank of America - #5403</b>			
4/6/2023	Misc Check	Post Item - Cashiers Check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00
	5810 - Contingency - Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research		1,500.00
4/6/2023	Strongroom 9661	Avalon Management Group Inc. Inv # 05.23 MGMT	5,000.00
	5000 - Management Fee - 03.23 Base Management Fee		5,000.00
4/11/2023	Strongroom 9662	ASAP Services Inv # 3420	2,525.00
	6011 - Road Repairs - tractor & dump truck, reimb for materials		2,525.00
4/11/2023	Strongroom 9663	BLJ Construction Inv # 03-23-23	1,800.00
	6002 - Sign Replacement - Robert Warren Lynn Jr - installed safety signs		1,800.00
4/20/2023	Strongroom 9664	Allied Traffic & Equipment Rentals, Inc. Inv # 89399	1,868.98
	6002 - Sign Replacement - signs		1,868.98
4/20/2023	Strongroom 9665	Advanced Mapping Inv # 20230101	1,750.00
	5810 - Contingency - Simona F. Rosu - mapping		1,750.00
4/20/2023	Strongroom 9666	BLJ Construction Inv # 04-13-23	600.00
	6002 - Sign Replacement - Robert Warren Lynn Jr - install signs		600.00
4/21/2023	Strongroom 9669	Everthrive Landscape Inc. Inv # 6891	1,312.95
	5810 - Contingency - mud slide clean up		1,312.95
4/30/2023	Misc Check	Post Item - 4.23 B of A - Earthlink Internet svc debit	19.85
	5810 - Contingency - Post Item - 4.23 B of A - Earthlink Internet svc - debit		19.85
4/30/2023	Misc Check	Post Item - B of A - Svc fee for 3.23	19.00
	5810 - Contingency		19.00
<b>Total</b>			<b>16,395.78</b>



# Tenaja Community Services District

## Bank Account Reconciliation for Period 4/30/2023

### Reconciliation Summary

Bank Account	Bank Bal.	Uncleared Items	Adj. Balance	Book Balance	Status
Bank of America - #5403	203,701.38	-22,777.40	180,923.98	180,923.98	Balanced
LAIF - #3006	378,203.86	0.00	378,203.86	378,203.86	Balanced

### Unreconciled Items

Date	Description	Check No	Amount
<b>Bank of America - #5403</b>			
2/7/2023	Rapid Data, Inc	9647	-5,001.04
4/6/2023	Avalon Management Group Inc.	9661	-5,000.00
4/20/2023	Allied Traffic & Equipment Rentals, Inc.	9664	-1,868.98
4/20/2023	Advanced Mapping	9665	-1,750.00
4/20/2023	BLJ Construction	9666	-600.00
4/21/2023	Everthrive Landscape Inc.	9669	-1,312.95
4/21/2023	Allied Traffic & Equipment Rentals, Inc.	9667	-1,868.98
4/21/2023	ASAP Services	9668	-712.50
4/21/2023	ASAP Services	9668	-3,350.00
4/21/2023	Everthrive Landscape Inc.	9669	-1,312.95
<b>Total Bank of America - #5403</b>			<b>-22,777.40</b>

### Reconciled Items

# Tenaja Community Services District

## Bank Account Reconciliation for Period 4/30/2023

Date	Description	Check No	Amount
<b>Bank of America - #5403</b>			
4/7/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work		3,500.00
4/7/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer		1,883.89
4/7/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd		2,115.20
3/15/2023	Avalon Management Group Inc.	9657	-5,000.00
3/23/2023	Beckco, Inc	9660	-3,643.20
4/6/2023	Post Item - Cashiers Check issued to Summitt Pointe on 4.6.23 - bank to research		-1,500.00
4/11/2023	ASAP Services	9662	-2,525.00
4/11/2023	BLJ Construction	9663	-1,800.00
4/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc debit		-19.85
4/30/2023	Post Item - B of A - Svc fee for 3.23		-19.00
<b>Total Bank of America - #5403</b>			<b>-7,007.96</b>




### LAIF - #3006

4/1/2023	April Interest		2,531.97
<b>Total LAIF - #3006</b>			<b>2,531.97</b>

P.O. Box 15284  
Wilmington, DE 19850

## Business Advantage

### Customer service information

-  Customer service: 1.888.852.5000
-  [bankofamerica.com](http://bankofamerica.com)
-  Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

TENAJA COMMUNITY SERVICES  
DISTRICT  
GENERAL FUND ACCOUNT  
31608 RAILROAD CANYON RD STE A  
CANYON LAKE, CA 92587-9556

## Your Full Analysis Business Checking - Small Business

for April 1, 2023 to April 30, 2023

Account number:

**TENAJA COMMUNITY SERVICES    DISTRICT    GENERAL FUND ACCOUNT**

### Account summary

Beginning balance on April 1, 2023	\$238,509.34	# of deposits/credits: 1
Deposits and other credits	9,299.09	# of withdrawals/debits: 7
Withdrawals and other debits	-19.85	# of days in cycle: 30
Checks	-14,468.20	Average ledger balance: \$235,266.37
Service fees	-19.00	
<b>Ending balance on April 30, 2023</b>	<b>\$233,301.38</b>	
	- \$29,600.00 Permit Income	
	<b>\$203,701.38</b>	

## IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

**How to Contact Us** - You may call us at the telephone number listed on the front of this statement.

**Updating your contact information** - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

**Deposit agreement** - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

**Electronic transfers: In case of errors or questions about your electronic transfers** - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

**Reporting other problems** - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

**Direct deposits** - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

© 2023 Bank of America Corporation

Bank of America, N.A. Member FDIC and  Equal Housing Lender

**Deposits and other credits**

Date	Transaction description	Customer reference	Bank reference	Amount
04/07/23	Deposit		813003252003517	9,299.09

**Total deposits and other credits** **\$9,299.09**

**Withdrawals and other debits**

Date	Transaction description	Customer reference	Bank reference	Amount
04/17/23	EARTHLINK LLC DES:INTERNET ID:3060688 INDN:ARLEEN *MILLER CO ID:0000368270 WEB		906607012780235	-19.85

**Total withdrawals and other debits** **-\$19.85**

**Checks**

Date	Check #	Bank reference	Amount	Date	Check #	Bank reference	Amount
04/03	9657	813004492786157	-5,000.00	04/18	9663	813001752967400	-1,800.00
04/05	9660*	813004792906794	-3,643.20	04/10	114529695*	813005192732221	-1,500.00
04/19	9662*	813008392815988	-2,525.00				

**Total checks** **-\$14,468.20**

**Total # of checks** **5**

\* There is a gap in sequential check numbers

**Service fees**

Date	Transaction description	Amount
04/17/23	03/23 ACCT ANALYSIS FEE	-19.00

**Total service fees** **-\$19.00**

Note your Ending Balance already reflects the subtraction of Service Fees.

## Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
04/01	238,509.34	04/07	239,165.23	04/18	235,826.38
04/03	233,509.34	04/10	237,665.23	04/19	233,301.38
04/05	229,866.14	04/17	237,626.38		

**Check images**

Account number: 0007 2371 5403

Check number: 9657 | Amount: \$5,000.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Tenaja Branch 0723 16-661120 Tenaja, CA 92591  
 DATE: 03/15/2023 9657  
 PAY TO: Avalon Management Group Inc.  
 THE ORDER OF: Five Thousand Dollars and Zero Cents \$ 5,000.00 DOLLARS  
 memo: Inc 0423 MGMT  
 #9657# ⑆12200066⑆ 000723715403#

Check number: 9660 | Amount: \$3,643.20

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Tenaja Branch 0723 16-661120 Tenaja, CA 92591  
 DATE: 03/23/2023 9660  
 PAY TO: Beckco, Inc.  
 THE ORDER OF: Three Thousand Six Hundred Forty-Three Dollars and Twenty Cents \$ 3,643.20 DOLLARS  
 memo: Inc 1034  
 #9660# ⑆12200066⑆ 000723715403#

Check number: 9662 | Amount: \$2,525.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Tenaja Branch 0723 16-661120 Tenaja, CA 92591  
 DATE: 04/11/2023 9662  
 PAY TO: ASAP Services  
 THE ORDER OF: Two Thousand Five Hundred Twenty-Five Dollars and Zero Cents \$ 2,525.00 DOLLARS  
 memo: PG 3400  
 #9662# ⑆12200066⑆ 000723715403#

Check number: 9663 | Amount: \$1,800.00

Tenaja 31608 Railroad Canyon Road Canyon Lake, CA 92587  
 Bank of America Tenaja Branch 0723 16-661120 Tenaja, CA 92591  
 DATE: 04/11/2023 9663  
 PAY TO: BLJ Construction  
 THE ORDER OF: One Thousand Eight Hundred Dollars and Zero Cents \$ 1,800.00 DOLLARS  
 memo: Inc 02-24-23  
 #9663# ⑆12200066⑆ 000723715403#

Check number: 114529695 | Amount: \$1,500.00

**BANK OF AMERICA**  
 Bank of America, N.A.  
 8001 S Western Ave.  
 Oklahoma City, OK 73139  
 1 (800) 432-1000  
**CASHIER'S CHECK**  
 CUSTOMER SERVICE AND SUPPORT  
 114529695  
 DATE: 4/6/2023 AMOUNT: \$\*\*1,500.00  
 PAY: One thousand five hundred and 00/100\*\*\*\*\*  
 TO THE ORDER OF: Summit Pointe  
 VOID AFTER 90 DAYS  
 #114529695# ⑆12200066⑆ 000723715403#

This page intentionally left blank



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

May 25, 2023

[LAIF Home](#)  
[PMIA Average](#)  
[Monthly Yields](#)

TENAJA COMMUNITY SERVICES DISTRICT

GENERAL MANAGER  
 31608 RAILROAD CANYON ROAD  
 CANYON LAKE, CA 92587

[Tran Type Definitions](#)

**Account Number:**

April 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/14/2023	4/13/2023	QRD	1726324	N/A	SYSTEM	8,177.84

**Account Summary**

Total Deposit:	8,177.84	Beginning Balance:	1,213,358.41
Total Withdrawal:	0.00	Ending Balance:	1,221,536.25

Gen. Fund	\$378,203.86
AD2004	\$57,018.47
Zone 4	\$140,792.30
Zone 8	\$147,044.78
Zone 2/3	\$498,476.83

# Tenaja Community Services District

## GL Trial Balance For 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	197,065.10	7,499.09	23,640.21	180,923.98
1102 - Bank of America - #5403 Permits	26,800.00	1,800.00	-	28,600.00
1150 - General Fund - LAIF - #3006	375,671.89	2,531.97	-	378,203.86
1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
1152 - Zone 4 - LAIF - #3006	139,849.74	942.56	-	140,792.30
1153 - Zone 8 - LAIF - #3006	146,060.36	984.42	-	147,044.78
1154 - Zone 2/3 - LAIF - #3006	495,139.67	3,337.16	-	498,476.83
1200 - General Fund - Benefit Receivable	80,407.76	-	1,883.89	78,523.87
1201 - AD2004 - Benefit Fee Const.	36,457.68	-	-	36,457.68
1202 - Zone 4 - Benefit Rec	3,422.22	-	-	3,422.22
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
1204 - Zone 2/3 - Benefit Fee Const.	11,435.56	-	-	11,435.56
1540 - Prepaid Expenses	6,400.00	5,000.00	5,175.00	6,225.00
1541 - Prepaid Insurance	952.68	-	317.56	635.12
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00
2300 - Encroachment Permits	-26,800.00	-	1,800.00	-28,600.00
2500 - General Fund - Deferred Income	-105,983.05	-	-	-105,983.05
2601 - AD2004 - Deferred Income	-13,655.60	-	-	-13,655.60
2602 - Zone 4 - Deferred Income	-15,166.00	-	-	-15,166.00
2604 - Zone 2/3 - Deferred Income	-95,347.83	-	-	-95,347.83
3000 - General Fund Retained Earnings	-476,290.70	-	-	-476,290.70
3001 - AD2004 Retained Earnings	-45,945.22	-	-	-45,945.22
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
4000 - Assessments on Tax Roll	-153,916.20	-	-	-153,916.20
4110 - Zone of Benefit Income	-50,709.56	-	-	-50,709.56
4150 - LAIF Interest Income	-12,056.48	-	7,796.11	-19,852.59
4163 - Permit Income to General Fund	-500.00	-	3,500.00	-4,000.00
4200 - Assessments on Tax Roll-RMR	-70,097.22	-	-	-70,097.22
4230 - Interest Income-RMR	-590.33	-	381.72	-972.05
5000 - Management Fee	45,000.00	10,000.00	5,000.00	50,000.00
5010 - Meeting Place Cost	1,662.52	175.00	-	1,837.52
5065 - Legal	0.00	-	2,115.20	-2,115.20
5070 - Financial Audit	14,674.14	-	-	14,674.14
5120 - Printing/Postage	106.95	-	-	106.95
5180 - Liability Insurance	2,858.00	317.56	-	3,175.56
5210 - Co. of Riverside	52.00	-	-	52.00
5810 - Contingency	11,184.71	5,914.75	-	17,099.46
6000 - Weed Spraying	7,700.00	-	-	7,700.00
6002 - Sign Replacement	9,151.49	6,137.96	-	15,289.45

# Tenaja Community Services District

## GL Trial Balance For 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
6005 - Shoulder Maintenance	695.00	-	-	695.00
6011 - Road Repairs	41,530.70	6,587.50	-	48,118.20
7002 - Zone 4 - Road/Gen Maint	1,100.00	-	-	1,100.00
7005 - Zone 8 - Road/Gen Maint	2,200.00	-	-	2,200.00
7008 - Zone 2/3 - Road/Gen Maint	6,135.00	-	-	6,135.00
<b>Net Total</b>	<b>0.00</b>	<b>75,249.90</b>	<b>75,249.90</b>	<b>0.00</b>

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1101 - Bank of America - #5403	197,065.10	7,499.09	23,640.21	180,923.98

Date	Description	Debit	Credit	Type
04/06/2023	Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	-	1,500.00	Invoice
04/06/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	-	5,000.00	Invoice
04/07/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd	2,115.20	-	GL Entry
04/07/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work	3,500.00	-	GL Entry
04/07/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer	1,883.89	-	GL Entry
04/11/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	-	1,800.00	Invoice
04/11/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	-	2,525.00	Invoice
04/20/2023	20230101 - Simona F. Rosu - mapping	-	1,750.00	Invoice
04/20/2023	04-13-23 - Robert Warren Lynn Jr - install signs	-	600.00	Invoice
04/20/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/21/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	-	2,625.90	Invoice
04/21/2023	3427 - ASAP Services - signs, equipment rental	-	712.50	Invoice
04/21/2023	3402 - ASAP Services - erosion clean up and traffic control	-	3,350.00	Invoice
04/21/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/30/2023	Post Item - B of A - Svc fee for 3.23	-	19.00	Invoice
04/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc - debit	-	19.85	Invoice

1102 - Bank of America - #5403 Permits	26,800.00	1,800.00	-	28,600.00
--	-----------	----------	---	-----------

Date	Description	Debit	Credit	Type
04/07/2023	Encroachment Fee paid - Acct #6051646-60 Weatherly Ck #2552	1,800.00	-	GL Entry

1150 - General Fund - LAIF - #3006	375,671.89	2,531.97	-	378,203.86
------------------------------------	------------	----------	---	------------

Date	Description	Debit	Credit	Type
04/01/2023	April Interest	2,531.97	-	GL Entry

1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
------------------------------	-----------	--------	---	-----------

Date	Description	Debit	Credit	Type
04/30/2023	LAIF 4.23 Interest - AD2004	381.72	-	GL Entry

# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current Debit	Credit	Ending Balance
1151 - AD2004 - LAIF - #3006	56,636.75	381.72	-	57,018.47
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1152 - Zone 4 - LAIF - #3006	139,849.74	942.56	-	140,792.30
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 4	942.56	-	GL Entry
1153 - Zone 8 - LAIF - #3006	146,060.36	984.42	-	147,044.78
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 8	984.42	-	GL Entry
1154 - Zone 2/3 - LAIF - #3006	495,139.67	3,337.16	-	498,476.83
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - Zone 2/3	3,337.16	-	GL Entry
1200 - General Fund - Benefit Receivable	80,407.76	-	1,883.89	78,523.87
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	2022-23 PY SEC SP ck rcvd from Riverside County Treasurer	-	1,883.89	GL Entry
1201 - AD2004 - Benefit Fee Const.	36,457.68	-	-	36,457.68
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1202 - Zone 4 - Benefit Rec	3,422.22	-	-	3,422.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
1203 - Zone 8 - Benefit Rec	12,713.36	-	-	12,713.36
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1204 - Zone 2/3 - Benefit Fee Const.	11,435.56	-	-	11,435.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
1540 - Prepaid Expenses	6,400.00	5,000.00	5,175.00	6,225.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Meeting Place expense from Prepaid Expenses	-	175.00	GL Entry
04/30/2023	Journal 5.23 Management to Prepaid Expenses	5,000.00	-	GL Entry
04/30/2023	Journal 4.23 Management from Prepaid Expenses	-	5,000.00	GL Entry
1541 - Prepaid Insurance	952.68	-	317.56	635.12
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Insurance expense from Prepaid Insurance	-	317.56	GL Entry
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	-	2,625.90	Invoice
04/01/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	-	2,525.00	Invoice
04/03/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	-	1,800.00	Invoice
04/06/2023	Batched Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00	1,500.00	Invoice
04/06/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	5,000.00	-	Invoice
04/11/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	1,800.00	-	Invoice
04/11/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	2,525.00	-	Invoice
04/13/2023	20230101 - Simona F. Rosu - mapping	-	1,750.00	Invoice
04/13/2023	3427 - ASAP Services - signs, equipment rental	-	712.50	Invoice
04/13/2023	3402 - ASAP Services - erosion clean up and traffic control	-	3,350.00	Invoice

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current Debit	Credit	Ending Balance
2000 - Accounts Payable - Strongroom	0.00	23,640.21	23,640.21	0.00

Date		Description	Debit	Credit	Type
04/14/2023		05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	-	5,000.00	Invoice
04/14/2023		8328 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/19/2023		04-13-23 - Robert Warren Lynn Jr - install signs	-	600.00	Invoice
04/19/2023		89399 - Allied Traffic & Equipment Rentals, Inc. - signs	-	1,868.98	Invoice
04/20/2023		20230101 - Simona F. Rosu - mapping	1,750.00	-	Invoice
04/20/2023		04-13-23 - Robert Warren Lynn Jr - install signs	600.00	-	Invoice
04/20/2023		89399 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/21/2023	Batched	6891 - Everthrive Landscape Inc. - mud slide clean up	2,625.90	-	Invoice
04/21/2023		3427 - ASAP Services - signs, equipment rental	712.50	-	Invoice
04/21/2023		3402 - ASAP Services - erosion clean up and traffic control	3,350.00	-	Invoice
04/21/2023		8328 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/30/2023	Batched	Post Item - B of A - Svc fee for 3.23	19.00	19.00	Invoice
04/30/2023	Batched	Post Item - 4.23 B of A - Earthlink Internet svc - debit	19.85	19.85	Invoice

2300 - Encroachment Permits	-26,800.00	-	1,800.00	-28,600.00
-----------------------------	------------	---	----------	------------

Date		Description	Debit	Credit	Type
04/07/2023		Encroachment Fee paid - Acct #6051646-60 Weatherly Ck #2552	-	1,800.00	GL Entry

2500 - General Fund - Deferred Income	-105,983.05	-	-	-105,983.05
---------------------------------------	-------------	---	---	-------------

Date		Description	Debit	Credit	Type
------	--	-------------	-------	--------	------

2601 - AD2004 - Deferred Income	-13,655.60	-	-	-13,655.60
---------------------------------	------------	---	---	------------

Date		Description	Debit	Credit	Type
------	--	-------------	-------	--------	------

2602 - Zone 4 - Deferred Income	-15,166.00	-	-	-15,166.00
---------------------------------	------------	---	---	------------

Date		Description	Debit	Credit	Type
------	--	-------------	-------	--------	------

# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
2604 - Zone 2/3 - Deferred Income	-95,347.83	-	-	-95,347.83
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3000 - General Fund Retained Earnings	-476,290.70	-	-	-476,290.70
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3001 - AD2004 Retained Earnings	-45,945.22	-	-	-45,945.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3002 - Zone 4 Retained Earnings	-123,677.23	-	-	-123,677.23
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3003 - Zone 8 Retained Earnings	-146,461.64	-	-	-146,461.64
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
3004 - Zone 2/3 Retained Earnings	-395,866.22	-	-	-395,866.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4000 - Assessments on Tax Roll	-153,916.20	-	-	-153,916.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4110 - Zone of Benefit Income	-50,709.56	-	-	-50,709.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>



# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
4150 - LAIF Interest Income	-12,056.48	-	7,796.11	-19,852.59
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	April Interest	-	2,531.97	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 4	-	942.56	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 8	-	984.42	GL Entry
04/30/2023	LAIF 4.23 Interest - Zone 2/3	-	3,337.16	GL Entry
4163 - Permit Income to General Fund	-500.00	-	3,500.00	-4,000.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	Annual Blanket Permit for Electrical Svc & SCE's High Fire Risk work	-	3,500.00	GL Entry
4200 - Assessments on Tax Roll-RMR	-70,097.22	-	-	-70,097.22
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
4230 - Interest Income-RMR	-590.33	-	381.72	-972.05
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	LAIF 4.23 Interest - AD2004	-	381.72	GL Entry
5000 - Management Fee	45,000.00	10,000.00	5,000.00	50,000.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/14/2023	05.23 MGMT - Avalon Management Group Inc. - 03.23 Base Management Fee	5,000.00	-	Invoice
04/30/2023	Journal 5.23 Management to Prepaid Expenses	-	5,000.00	GL Entry
04/30/2023	Journal 4.23 Management from Prepaid Expenses	5,000.00	-	GL Entry
5010 - Meeting Place Cost	1,662.52	175.00	-	1,837.52
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Meeting Place expense from Prepaid Expenses	175.00	-	GL Entry

# Tenaja Community Services District

## GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
5065 - Legal	0.00	-	2,115.20	-2,115.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/07/2023	Ck #1483 P. Scott Browne Attorney Client Trust acct ck rcvd	-	2,115.20	GL Entry
5070 - Financial Audit	14,674.14	-	-	14,674.14
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5120 - Printing/Postage	106.95	-	-	106.95
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5180 - Liability Insurance	2,858.00	317.56	-	3,175.56
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/30/2023	Journal Insurance expense from Prepaid Insurance	317.56	-	GL Entry
5210 - Co. of Riverside	52.00	-	-	52.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
5810 - Contingency	11,184.71	5,914.75	-	17,099.46
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	Batched 6891 - Everthrive Landscape Inc. - mud slide clean up	2,625.90	-	Invoice
04/06/2023	Post Item - Cashier's check issued to Summitt Pointe on 4.6.23 - bank to research	1,500.00	-	Invoice
04/13/2023	20230101 - Simona F. Rosu - mapping	1,750.00	-	Invoice
04/30/2023	Post Item - B of A - Svc fee for 3.23	19.00	-	Invoice
04/30/2023	Post Item - 4.23 B of A - Earthlink Internet svc - debit	19.85	-	Invoice
6000 - Weed Spraying	7,700.00	-	-	7,700.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

# Tenaja Community Services District

GL Trial Balance For 4/1/2023 - 4/30/2023

	Beginning Balance	Current		Ending Balance
		Debit	Credit	
6000 - Weed Spraying	7,700.00	-	-	7,700.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
6002 - Sign Replacement	9,151.49	6,137.96	-	15,289.45
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/03/2023	03-23-23 - Robert Warren Lynn Jr - installed safety signs	1,800.00	-	Invoice
04/14/2023	8328 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
04/19/2023	04-13-23 - Robert Warren Lynn Jr - install signs	600.00	-	Invoice
04/19/2023	89399 - Allied Traffic & Equipment Rentals, Inc. - signs	1,868.98	-	Invoice
6005 - Shoulder Maintenance	695.00	-	-	695.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
6011 - Road Repairs	41,530.70	6,587.50	-	48,118.20
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
04/01/2023	3420 - ASAP Services - tractor & dump truck, reimb for materials	2,525.00	-	Invoice
04/13/2023	3427 - ASAP Services - signs, equipment rental	712.50	-	Invoice
04/13/2023	3402 - ASAP Services - erosion clean up and traffic control	3,350.00	-	Invoice
7002 - Zone 4 - Road/Gen Maint	1,100.00	-	-	1,100.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
7005 - Zone 8 - Road/Gen Maint	2,200.00	-	-	2,200.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>
7008 - Zone 2/3 - Road/Gen Maint	6,135.00	-	-	6,135.00
<b>Date</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>	<b>Type</b>

**Net Total**

---

**0.00**

**75,249.90**

**75,249.90**

**0.00**

TENAJA COMMUNITY SERVICES DISTRICT  
 Prepaid Insurance Report - AS OF **APRIL 30, 2023**

Liability Policy  
**7/22 - 6/23**  
 SDRMA \$3,810.68  
 Je \$317.56 per month  
 (Journal \$317.52 for 7.22)

---

<b>DETAIL</b>		<b>BALANCE</b>
New Liab. Pol. 7.22 - 6.23	\$3,810.68	\$3,810.68
Insurance expense 7.22	(\$317.52)	\$3,493.16
Insurance expense 8.22	(\$317.56)	\$3,175.60
Insurance expense 9.22	(\$317.56)	\$2,858.04
Insurance expense 10.22	(\$317.56)	\$2,540.48
Insurance expense 11.22	(\$317.56)	\$2,222.92
Insurance expense 12.22	(\$317.56)	\$1,905.36
Insurance expense 1.23	(\$317.56)	\$1,587.80
Insurance expense 2.23	(\$317.56)	\$1,270.24
Insurance expense 3.23	(\$317.56)	\$952.68
Insurance expense 4.23	(\$317.56)	\$635.12
 <b>ENDING BAL.</b>	 \$635.12	 <b>\$635.12</b>

#60 Tenaja CSD  
GL 1540 Prepaid Expenses  
as of: **4/30/23**

---

<b>GL 1540.00 Prepaid Expenses</b>	<b>Balance as of 4/30/23:</b>	<b>GL Acct #:</b>
Journal 5.23 Management to Prepaid Expenses	\$ 5,000.00	5000
Journal 2.23 - 11.23 Meeting Place to Prepaid Expenses (Journal \$175 per month)	\$ 1,225.00	5010
	<hr/> <b>\$ 6,225.00</b>	